



BELKNAP COUNTY COMMISSIONERS
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David DeVoy
Chairman
Sanbornton

Glen Waring
Vice-Chairman
Gilmanton

Hunter Taylor
Clerk
Alton

Commission Meeting Minutes May 17, 2018

In Attendance: Commissioners David DeVoy (at 5:30pm), Glen Waring and Hunter Taylor and County Administrator Debra Shackett.

Minutes: M/Taylor, S/Waring to approve the minutes. Unanimous. **Motion passed.**

Calendar: There is a Delegation meeting scheduled for May 25th at 9am.

Previously Signed Documents: M/Taylor, S/Waring to ratify the previously signed documents. Unanimous. **Motion passed.**

Previously Signed Documents

Document Date	Document
5/2/2018	Payroll & A/P Manifest
5/9/2018	Payroll & A/P Manifest

CDBG-Navigating Recovery: Daisy Pierce and Maggie Pritchard requested sponsorship for a block grant to purchase a building to double the clients currently served. The location of the building is 102 Court Street, Laconia and the purchase price is \$350,000 plus renovations for full price of \$500,000. Commissioner Waring asked if this is the only CDBG for 2018. County Administrator Shackett stated it was the only one that has approached the County. M/Hunter to approve the request for the CDBG, S/Waring. Unanimous. **Motion passed.**

Departmental Update: Registry of Deeds: Registry of Deeds Judy McGrath stated the first quarter revenues are down but showing an increase in April. Commissioner Taylor asked if there is a trend in the real estate market. Registry of Deeds McGrath stated it was a slower winter than past winters. She stated the implementation of new software went smooth. Registry of Deeds McGrath stated the search product is outdated and the current contract provides an update free of charge.

Wages-nonunion salaried & Department Heads: Commissioner Waring stated non-union salaried should receive a COLA and step increase. M/Waring to give the non-union salaried employees COLA and step increases, S/Taylor. Unanimous. **Motion passed.**

Commissioner Waring asked if there are any other employees that are not included in the department head or non-union salaried categories. County Administrator Shackett stated there are two employees. Commissioner Waring requested to move forward with getting these two employees classified and department heads placed on a salary range scale. Commissioner Taylor asked why not a step scale. Commissioner Waring stated he is more in favor of merit being based on merit not a grade and step. Commissioner Taylor stated he is inclined but not adamant to have the department head of the two employees make a recommendation to the Board and have the Board ultimately make the decision of an increase. Commissioner DeVoy stated he didn't think the Board should give up the right to give pay raises. Commissioner Waring stated he believes the two positions should be evaluated by the department head and the Commissioners should not have a hand in the determination. Commissioner Taylor would like the flexibility to decide how much money is given to certain positions. Commissioner DeVoy stated he likes consistency and would prefer to treat everyone the same. M/Waring to give the two positions increases the same as non-union salaried employees, S/DeVoy. Unanimous. **Motion passed.**

Grant application-Sheriff's department: Sheriff Moyer requested approval to apply for a grant that will help deal with the opioid crisis. He stated it would help the drug task force that incorporates several towns in Belknap County. Commissioner DeVoy asked about how it mentions doubling arrests. Sheriff Moyer indicated arrests are a way for people to get treatment. Sgt. William Wright indicated addicts will not seek services on their own and arrest directs them to the resources that are needed to start the recovery process. He stated the grant is specific to stopping drug dealers and allowing them to receive help. Commissioner Waring asked for the costs and what happens when the grant expires. Sheriff Moyer stated if the grant is accepted the work would end when the grant ends. He stated it is to cover salaries only and is for County staff and towns as well. Sheriff Moyer stated the department is required to submit paperwork to the state and the reimbursement comes back to the County. M/Waring to submit for the grant as is, S/Taylor. Unanimous. **Motion passed.**

Accept donations-Nursing Home: Nursing Home Administrator Shelley requested the Commissioners accept two donations received. M/Taylor to approve the request, S/Waring. Unanimous. **Motion passed**

Financial Update: County Administrator Shackett stated we are currently at 37% through the year. She reviewed the budget by department. Commissioner DeVoy wanted to know why the boiler RFP had not been done. Commissioner Taylor thinks a different column would be helpful to show what the department head plans to spend. County Administrator Shackett suggested the Commissioners sit with department heads to review their budgets.

Nursing Home Aging: County Administrator Shackett presented and explained the collections rate comparison included in the packet. Nursing Home Administrator Richardson asked the Commissioners to authorize the County Attorney to negotiate payment for accounts that are in collections. M/Taylor to authorize the County Attorney to settle accounts, S/Waring. Unanimous. **Motion passed.**

Other: Commissioner DeVoy stated he wouldn't have approved moving money out of contingency to Restorative Justice and would like it moved back. Commissioner Waring and Taylor disagree.

Commissioner DeVoy requested website be updated to state the last four years of financials.

Commissioner DeVoy believes the garden program should have stayed.

Public Comment: There was no public comment.

Adjourn: M/Taylor, to adjourn at 7:54 pm, S/Waring.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jamie Ellsworth', written in a cursive style.

Jamie Ellsworth
Administrative Assistant

